

Welcome to iBid!

Introduction:

iBid was originally developed to help users search for the kinds of trips and cd lines they like to fly without spending a lot of wasted time looking through the every-larger bid packet. Trips can be searched using a variety of criteria including layover cities, layover times, report and release times, productivity and a whole lot more. CD lines have their own search criteria such as ground time and estimated pay and both utilize iBid's unique calendar that helps to organize and prepare your bid. The latest version of iBid, users can now read the bid results from the previous month and search for trip specific as well as line specific information. This provides feedback that's never been available before. Not only can users determine who got the trip they bid for but they can search through the results for the trips they like to fly and see how senior or junior their going which helps to determine how realistic their bid is. Users can also use this mode to help find a fellow crew member who might have a trip or days off they need, aiding in facilitating a trip trade.

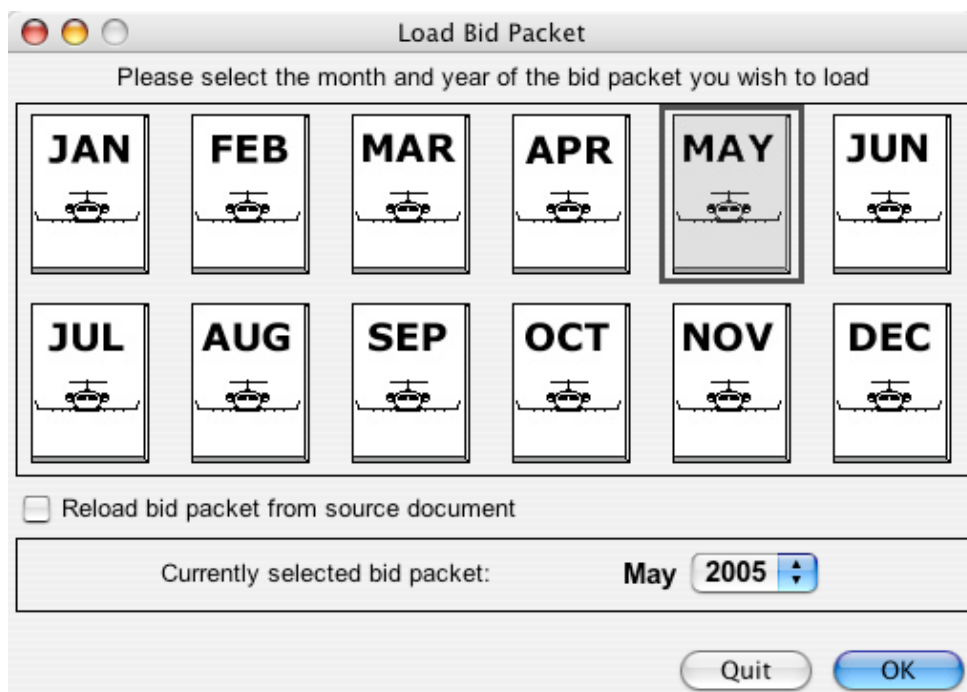
I hope you enjoy using and exploring iBid as it continues to evolve. This manual will cover iBid's features and abilities, if you have any questions or if there are some features you'd like to see, write me at support@solus-software.com. Thanks for giving iBid a try.

-Matt Donnahoo

Overview:

iBid reads into memory the bid packets and bid results files that you've downloaded to your computer. For security reasons iBid cannot automatically download the file for you, iBid can however read all of the files likely to appear on EPIC including: PDF files, Word documents, and can automatically extract and read zip files (no need to decompress them first).

Before getting started with iBid, download the appropriate bid packet in the format of your choice (zip files which contain word documents are smaller and download faster, they're also read faster by iBid), and save it on your computer noting its location. When iBid is launched it will ask you for the bid month you wish to load. If you select a month that hasn't been loaded yet, it will ask you for the file you've downloaded above. Using the dialog that appears, navigate to the downloaded bid packet and select it, iBid will read the bid packet and save the extracted information in a special file which is used during subsequent loadings of that bid month. After the month has been loaded you can safely delete the downloaded packet. If there's a problem reading the packet and wish to load an alternative bid packet there's an option when loading a month if you want iBid to ignore it's internal file and instead reload a bid packet from scratch.



Bid packet selection dialog

After the bid packet has been loaded, you are presented with iBid's main screen which is divided into five separate areas (see picture below). The center is the calendar month the bid packet loaded. On top are two areas; the left side is the "Trip Window" which will present the DSL of the currently selected trip as it appears in the bid packet, the right side is the "Search Window" which is where you enter your search parameters. Left of the calendar are another two areas one on top of the other. The top one is the search "Results Window" where the trips (if any) that matched the search parameters are listed. The bottom is the "Scratchpad Window" where you can store any trips from search results or the calendar you wish to keep around between searches. Each area is resizable to enable you to fine tune the display to meet your needs. We'll go through each area in detail explaining how to use iBid along the way.

The screenshot shows the iBid software interface with the following components and callouts:

- Trip Display Window:** Located at the top left, it displays flight details for trip 2026. The text includes:


```

      2026
      Base : CVG      CA01F001      BASE REPT: 0850L
      Mo Tu We Th Fr Sa Su
      2 3 4 5 -- 7 8
      -- 10 11 -- -- 14 15
      16 17 18 19 20 21 22
      23 24 25 26 27 28 29
      30 31
      1 5605 CVG-SAV 0950 1120 130 28 CRJ
      1 5606 SAV-LGA 1148 1352 204 53 CRJ
      1 5606 LGA-SAV 1445 1701 216 40 CRJ
      1 5721 SAV-CVG 1741 1925 144 CRJ 734 0 734 1055
      D-END: 1945L
      TOTALS BLOCK 734 DHD 0 LDGS: 4 CREDIT 734 T.A.F.B. 1055
      
```
- Search Window:** Located at the top right, it contains search filters:


```

      1 Day trips with Trip Credit Time of At Least 730
      Clear Search
      
```
- Results Window:** Located on the left side, it shows a list of trip numbers:


```

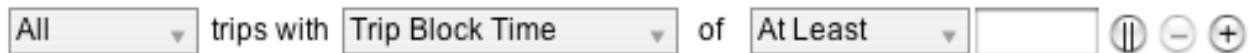
      Trip Number
      2026
      2023
      2015
      2007
      Results Found: 4
      Unsorted
      1) 2007
      
```
- Scratchpad Window:** Located at the bottom left, it is currently empty.
- Calendar:** A calendar for May 2005 is displayed in the center. The days of the week are Sunday through Saturday. The calendar shows dates 1 through 31. The days 6, 9, 12, and 13 are highlighted in purple. The days 25, 26, 27, 28, 29, 30, and 31 are shaded grey, indicating they are outside the current month.

At the bottom of the interface, the status bar shows: "Days off: 31 Trips: 0" and "Line Value: Min 83 Max 93 Block: 0 Credit: 0 TAFB: 0".

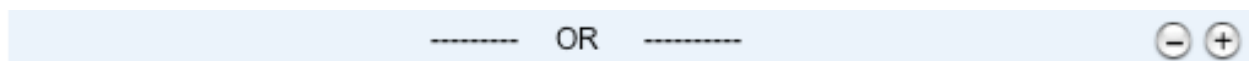
The Search Window:

The search area is where you define the criteria for the things your searching for. iBid has three different modes it operates in "Reg Line", "CD Line", and "SAW Mode", changing modes changes the way the calendar behaves as well as defines the kinds of searches you wish to perform. Modes are changed by choosing one from the pull down menu at the top of the search window (Note: SAW Mode is only available when the search results have been loaded). Each mode saves it's own copy of information -any searches performed, modifications to the calendar, and elements saved in the scratchpad are all saved between modes. Each mode also has its own set of favorites (more on favorites later).

Inside the search area window are "search sentences" that make up the search criteria. Search sentences are much like an english sentence but with pull down menus to change what they say. You can add a search sentence to the search criteria simply by selecting the '+' sign at the end of the sentence, new sentences are added below the sentence whose button was pressed. If you hold down the option key on a Mac or the alt key on Windows when pressing the + sign the sentence will be duplicated. To remove a sentence simply press the '-' sign at the end of the particular sentence you wish to remove. The clear key removes all search sentences except one, which is reset to the default values. There is also a button with the strange symbol '| |' which represents "OR", pushing that button will add an "OR" search sentence along with another blank search sentence. Adding an OR sentence to your search allows you to perform multiple searches at once, all sentence that are next to each other are searched together as an "AND" search (more on this later).



Default search sentence.



OR Search Sentence

Each search sentence (except OR) is made up of pull down menus that allow you to modify the sentence to specify your search criteria, at the end of a sentence is a value box you use to enter the specific values you're looking for. So for example, to search for 3-day trips that begin after 10 am, the first pull down, which sets the length of the trip were looking for, we'd set to "3 day". The next parameter defines what specific item to look for (and the type of value the sentence will expect) in this case we want report times for trips so we set "Trip Rpt Time". The last pull down sets the negative/ positive, before/ after modifier to the sentence, we'd set it to "After". Finally we'd set the value that were looking for (10 am) which in this case is

represented by 1000. If we searched using this single search sentence we would get all the 3-day trips that start at 10 am and after.



3 Day trips with Trip Rpt Time of After 1000

Search for 3-day trips with report time of 10 am and after

When iBid loads, in an effort to speed searches, it divides the trips internally into “pools” based on the length of the trip, along with one other pool that includes all of the trips. When you select the length of trip your looking for from the pull down menu, you are in effect selecting which trip pool to search from. When you search using more than one sentence (and there’s no limit to the number of sentences you can have) iBid will search the appropriate pool for the trips you’ve requested, then using the results from that search, create a new pool that the next search sentence for the same length trip will use. So for example, if you added another search sentence to the example above, say 3-day trips that have a block time of 15 hrs (1500). The program would first search the 3-day pool for trips that start after 10 am; the results of that search would become the pool for the next search, 3-day trips that block over 15 hrs. The resulting pool is returned as the results. This is an example of an AND search because the trips returned must meet both criteria (this AND that).

So what happens if you search using search sentences that have different length trips (trip pools)? The pools are kept separate from each other, and the final results from each pool searched are combined to form the results; only sentences that use the same trip length or pool will be “anded” together. All of this is handled transparently and the search results will be what you’d expect, with one exception (which required this lengthy explanation). What happens if you searched using the previous example (3 days that start after 10 am, and 3 days that block at 15 hrs or better) and you added another sentence, “All trips that layover in IND”? The program will search the 3-day trips as before, and then in a separate pool it will look for all the trips of any length of time that layover in IND, those results are then combined with the results from the 3 day pooling and offered as the results. The problem is, is that you will likely find in your results 3-day trips that are less than 15 hrs and/or 3-day trips that start before 10 am. This seems wrong, after all you specifically said 3-day trips after 10 am etc, but those 3-day trips that seem in error came from the pooling for “All” trips, and the results for both searches were grouped together. The only trip pool that causes this kind of confusion is the “All” pool, because it contains all the trips from all other pools. To avoid confusion don’t use the “All” pool with other trip lengths when using multiple search sentences.

Values that are entered in the sentences are generally self-explanatory but there are a few notes. All the search parameters that expect a time expect the format to be the same as you see in the bid packet, that is to say it’s based on a 24 hr clock and there is no colon in the time. For example 3:15 PM would be represented as 1515. Layover City and Destination City expect 3 letter identifiers of the city and are case insensitive. Productivity Ratio is a decimal number ex (2.65). Below is a list of all of the search parameters, and what they search for.

Search Sentence List

Regular Trips

Modifier	Pos/Neg	Notes
TripBlockTime	At Least / At Most	Block time for the entire trip
TripCreditTime	At Least / At Most	Credit time for the trip
T.A.F.B	At Least / At Most	Time away from base
Trip Rpt Time	Before / After	Report time for the trip
Trip Rls Time	Before / After	Release time for the trip
All Layover Times	At Least / At Most	Layover time for each layover in the trip
One Layover Time	At Least / At Most	Layover time for one layover in the trip
DeadHeadLegs	At Least / At Most	Number of legs that are deadheads
40 Seater	At Least / At Most	Number of legs that are on a 40 seater A/C
LayoverCity	Is / Is Not	At least one of the layover cities in the trip
DestinationCity	Is / Is Not	The trip will fly to this destination at least once
ProductivityRatio	At Least / At Most	T.A.F.B. divided by Trip Credit, (the smaller the number is the more productive the trip)
TripNumber	Is / Is Not	Find specific trip by its number
Start Day of Mo.	Is / Is Not	Trips that start on a numbered day of the mo.
Start Day of Week	Is / Is Not / Is Only	Trips that start on Sun through Sat
Operating Freq	At Least / At Most	Number of times a trip operates a month
DailyBlockTime	At Least / At Most	Each day of the trip has this block time
DailyCreditTime	At Least / At Most	Each day of the trip has this credit time
DailyDutyTime	At Least / At Most	Each day of the trip has this duty time
Num legs a day	At Least / At Most	Number of legs a trip can have per day
DailyRptTime	Before / After	Each day of the trip has this report time
DailyRlsTime	Before / After	Each day of the trip has this release time

CD Lines

Modifier	Pos/Neg	Notes
Line Block Time	At Least / At Most	The block time for the entire CD Line
CD Block Time	At Least / At Most	The block time for the individual CDs
Leg Block Time	At Least / At Most	The block time for each leg of each CD
CD TAFB	At Least / At Most	TAFB for each CD
Line TAFB	At Least / At Most	The Time Away From Base for the CD Line
Est. Pay Hours	At Least / At Most	TAFB divided by 2
Ground Time	At Least / At Most	All trips in the CD Line have this ground time
40 Seater	At Least / At Most	Number of legs that are on a 40 seater A/C
Day Off	Is / Is Not	CD Lines with this day off (number)
Destination City	Is / Is Not	CD Lines that have trips that go to this city
Report Time	Before / After	All trips in the CD Line have this report time
Release Time	Before / After	All trips in the CD Line have this release time
Trip Number	Is / Is Not	The CD line that contains this trip number
CD Line Number	Is / Is Not	The CD Line number

SAW Mode Sentences

Saw Mode sentences are very similar to regular trip and cd line sentences, in fact all of the search criteria listed above can be found in the saw mode sentences. For example you can search for 3 day trips starting after 10 am and the results will contain the same 3 days that would be found otherwise, but the results are in a "Tree" format. The head of the tree is the trip and listed in the tree are the lines of the people that got that trip. This allows you to enter the same search criteria you use during your normal bid and see the seniority of the trips that are being returned. There are also search criteria for Reg Lines which are line specific items that would help with finding someone to trip trade with etc. For all of the search criteria in the SAW mode there is a very powerful modifier called "Employee Number" that basically allows you to search for seniority. Using the example above to search for trips your normally want, you can add in this modifier to limit the results to only return those trips that had your employee number or greater (your seniority or less) so you can examine only those trips your most likely to get and get an idea if you're bidding outside of your seniority. You can also use it to see the trips that were available to you at the time the bid computer got to your line. Simply perform a one search sentence search Example: "4 day that have employee number that are >= xxxx" and it will return all 4 day trips that weren't assigned when your bid was being processed, again a great tool to help determine your relative seniority.

OR Searching

Searching with OR's, as previously stated, OR Sentences divide up the search sentences into groupings, each "group" is searched together as an "AND" type search (All of the parameters must be met for that trip to be in the results). So if you wanted to search for 3 day trips with a Credit of At Least 16 hrs, 3 Day trips that have at least 1 Dead Head leg, OR 3 Day trips that Layover in MCO, that would look like this:

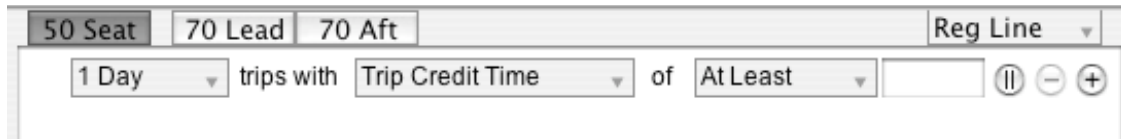
The image shows a search interface with three criteria, each in a light blue box. The first criterion is "3 Day" (dropdown) "trips with" "Trip Credit Time" (dropdown) "of" "At Least" (dropdown) "1600" (text input) with a vertical bar icon, a minus icon, and a plus icon. The second criterion is "3 Day" (dropdown) "trips with" "Dead Head Legs" (dropdown) "on" "At Least" (dropdown) "1" (text input) with a vertical bar icon, a minus icon, and a plus icon. Below these two is "----- OR -----" with a minus icon and a plus icon. The third criterion is "3 Day" (dropdown) "trips with" "Layover City" (dropdown) "that" "is" (dropdown) "MCO" (text input) with a vertical bar icon, a minus icon, and a plus icon.

Or Search Example

The results would be the same as if you had performed the two separate searches yourself and combined the results. The sentences can be moved around to aid in setting up your searches, just drag the sentence by any of the fixed text (usually the "Trips with") and move it until a blue line lights up indicating the new location of the sentence if dropped. This alleviates having to erase a sentence only to add it back again in a new place.

The last thing of note in this Window is when you load a Flight Attendant bid packet 3 buttons will appear at the top of the display: 50 Seat, 70 Lead, 70 Aft. At least one button must be selected at any given time (the software won't let you deselect the button if it's the only one

selected) but you can have two, or all of them selected if you wish. These buttons direct the software to look for only the trips in the specified A/C type



Flight Attendant Search Pane

The Trip Window

When a trip is selected from the search results window, scratchpad window, or the calendar, the trip display mode shows the trips DSL as it appears in the bid packet. Likewise if instead of a trip, a cd line or regular line (if in the saw mode) is selected the trip window will display the line selected. The font size for the window can be adjusted in the preferences to help maximize the amount of information displayed.

- ▼ CD 66 BGM MHT
 - 2537 (BGM)
 - 2557 (MHT)
- CD Line Tree

Results Window and Scratchpad Window:

The results window shows trips as trip numbers with layover cities and cd lines as a tree with the cd line number at the head of the tree along with the cities the line goes to, and inside of the tree are the trips that make up the cd line with the layover cities in parenthesis. In SAW mode pretty much all of the results returned are tree's because you're generally looking for more than one piece of information (i.e. not just trips but who got them). The head of the tree is always the primary piece of information you were looking for (Trip, CD Line or Reg Line) and inside the tree will be the elements that make up the primary piece of info. Tree's can be collapsed or opened by clicking on the triangle to the right or by double clicking on the root element.

The results window sorts the results and changes the sorting possibilities based on what's presented in the list. For example trips can be sorted by block, credit, trip number, etc, cd lines by cd line number, ground time and pay, and in SAW Mode the sorting depends on what the results contain (ex if the results contain a trip then the trip sorting capabilities will be there), the only additional sorting ability in SAW mode is by seniority.

Trips and cd lines can be dragged from the result window into the scratchpad window; trips can also be dragged into the calendar. Tree's can be dragged as a whole either by closing the tree and dragging it, or by option clicking on a Mac or alt clicking in Windows the tree which will highlight the entire tree and allow it to be dragged as one item. Trees can also be taken apart, by simply dragging only the head of the tree above into the scratch pad the scratch pad would then only contain the "CD 66 BGM MHT" line, likewise you could've

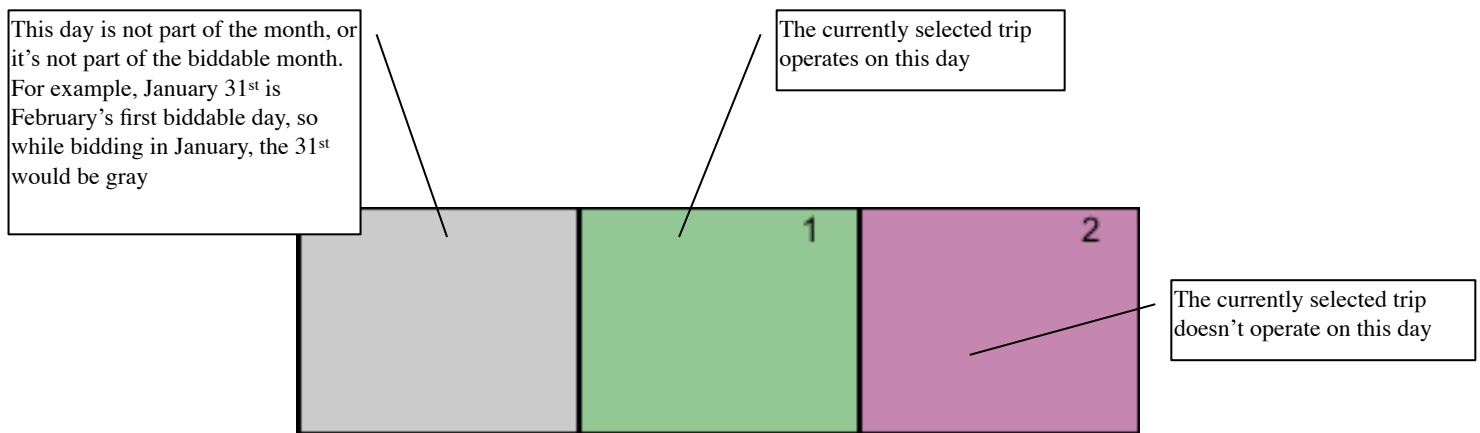
dragged only the CD trip 2537. The results window cannot be modified, that is to say you cannot add trips /cd lines to it or delete them from it, but you can hide trips or lines you never want to see in another search. Right clicking on an item in the results window will bring up a menu to hide a trip or line, print a trip or line, or edit trip visibility which opens a dialog to modify the visibility of an invisible trip or line.

The scratchpad window can contain the same kind of information as the results window and acts as storage for trips and cd lines while performing other searches. Trips and cd lines are added to the scratchpad from either the results window or from the calendar simply by dragging them. To remove a trip or cd line from the scratchpad, select it in the scratchpad window so that it is highlighted and hit the delete or backspace key. To delete a tree the entire tree must be highlighted, option or alt clicking on the tree will highlight it or you can close the tree and click on it. Dragging a trip from the scratchpad into the calendar will not remove it, just like the results window it creates a copy instead, but trips dragged out of the calendar will disappear from the calendar. The scratchpad won't allow duplicates of either cd lines or trips to be added to it. If a duplicate is attempted to be added, the scratchpad won't add the duplicate but will instead highlight the one it already has in the list.

You can modify the order of items in the scratchpad by dragging a trip or cd Line from the list and dropping it on an illuminated blue line indicating its new location. Both the scratchpad and results list allow for multiple selection of elements. You can select several sequential element in the list by using the shift key, click the first item in the list then while holding the shift key click the last item in the last item in the list and all elements in-between will be selected. Alternatively you can select several non sequential elements by first clicking on an element and then while holding down the command key on a Mac or the control key on Windows, click all other elements you want selected. With more than one element selected in the list, dragging any of them will drag all of them, only the scratchpad will accept them but it makes moving several elements your interested in quick and easy. If while dragging you want to drop your elements into a specific spot in the scratchpad but you need to scroll it to get there, simply hold the dragged object over the top or bottom portion of the scratchpad window and it will start scrolling automatically allowing you to place the elements where you wish.

Calendar:

The calendar provides a neat way to organize and plan your bid, trips can simply be dragged into and out of it with full confidence that all of the legality issues are met (if a trip is illegal the calendar won't allow it to be added). The calendar provides a lot of its feed back through the use of colors as seen below. When a day is occupied by a trip, vacation day, or training event the colors are still present but are faded. This helps you to determine the best placement for trips and enables you to change your mind about where a trip is located without having to move a trip already in the calendar to "see the color behind it". The calendar is tied to iBid's modes of operation and changes how it functions in each of the three modes.



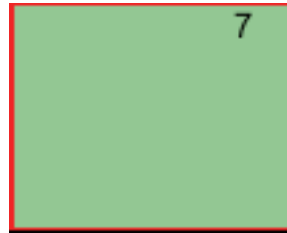
Reg Line Mode:

Reg Line Mode is used to search for trips that a "regular" line holder might wish to bid for (and some they may not) but trip lengths range from CD's to five day trips. In this mode the calendar is operating always under the assumption that you're attempting to add a trip to it, so every time a trip is clicked, regardless if it's been selected in the results window, the scratchpad or the trip itself in the calendar, the calendar looks at the trip and for each day the trip operates on (green day) it checks the following:

- If the trip were added on this day would the new trip physically fit in the space provided.
- Would the new trip allow 11 hours in domicile between existing trips.
- Would the new trip would cause a 1 in 7 problem.
- Would the new trip would cause a 28 in 7 problem.
- If there is a trip that ends on the day you wish to add another trip (and it's not a CD) does it end after midnight thus causing that day to be a "Working Day"

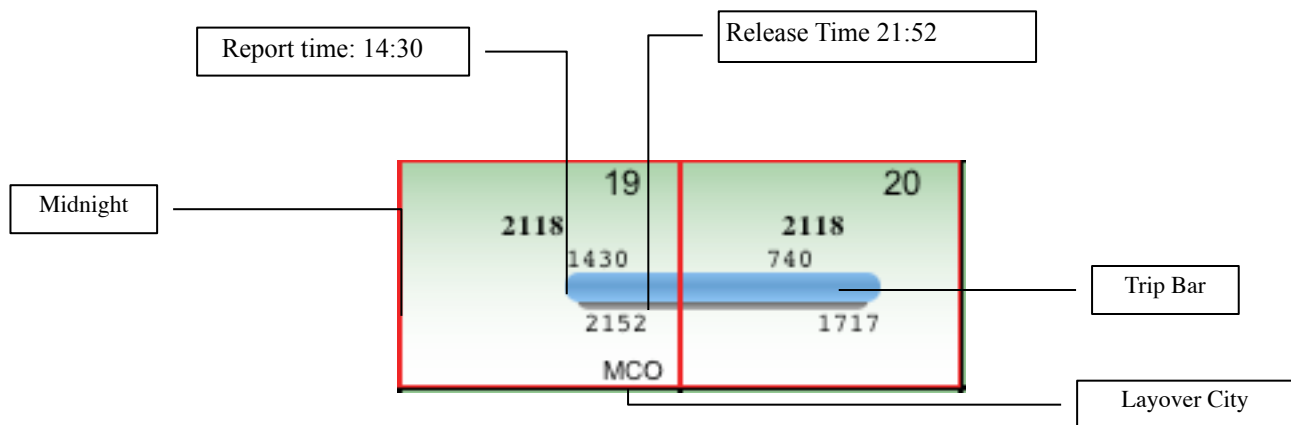
If the day being checked fails any of the tests above, the calendar changes the outline of the day to red and won't allow you to add the trip on that particular day. The reason it's not 10 hours in domicile and 30 in 7 is because the rules for bidding are slightly different than for flying, in the SAW mode the calendar changes to operate using 30 in 7 and 10 hrs in domicile.

To see which rule violation has caused the problem, hold the mouse over the day in question for a few seconds and a tool tip message will appear telling you the rule(s) that would be broken if the selected trip were allowed there, also if you're dragging the trip the tooltip message will appear as you drag the trip over the day.



Even though the trip selected operates on this day, it causes a problem so the calendar won't allow it to be added

When a trip is placed in the calendar, the calendar creates a graphical representation of the trip - A blue line with the trip number over the middle of each trip day, the layover city in the bottom right corner, and the report and release times for each day above and below the blue line. The day's width is divided into 24 equal pieces (1 for each hour) and the position of the times along with the length of blue line are set according to the times they represent. For report times, which are printed above the blue line, the left side represents the time. For release times, which appear below the line, the right side represents the time. This allows you to quickly see how long you'll be on duty, how much rest you'll receive between days and between trips.



Trips in the calendar can be moved around, simply drag the trip by the trip bar (the blue bar) or by the trip number and the trip will be removed from the calendar while you're dragging. You can place it back in the calendar on any green day that doesn't have a red outline, or put it in the scratchpad. Regardless of where you grab the trip with the mouse, you are dragging the trip by the first day. So if you grabbed a trip by its last day and dragged it around, when you drop it, the day you dropped it on would be the first day of the trip.

If you'd like to delete a trip from the calendar, select it (a faint outline is drawn around the entire trip) and hit the delete or backspace key. When a trip is first added to the calendar it is automatically selected in the calendar. Alternatively you can right click on a trip (control click on a Mac) and select delete. From the same menu you can also print the trip from the calendar or add a note to the underlying day.

Calendar days can be set to vacation days, training days, hard days off as well as contain notes to remind you of important days in the month. The purpose of making a day a hard day off is to help protect you from accidentally adding a trip that intrudes upon that day, any potential trip that does will not be allowed in the calendar. To set a day to be one of these special days right click the mouse on the day of interest (Mac users control click) and a popup menu will appear allowing you to select the type of day. Days off prohibit trips from violating that day, training days are like trips as far as the calendar is concerned so all of the legal protections are still there, they just aren't worth any block time only 4 hrs credit. Vacation days add 3 hrs to the credit time for every vacation day in the calendar and do not inhibit you from added trips over top of them. To remove a day off or vacation day, simply click the mouse on the day in question and that day will return to normal. Training trips can be deleted by selecting them and hitting the delete or backspace key, or by right clicking on it and selecting delete from the popup menu; double clicking a training trip is also a shortcut to edit the trips report and release times. Calendar days can also have notes in them. Notes are added by right clicking on a day and selecting "add a note". A dialog appears with a calendar day in it set to the same size as that found in the calendar, allowing you to add the text of the note as well as modify the font and text size if desired. After clicking OK the day will contain the note and the upper right corner will be curled over, clicking the curled corner is a shortcut to edit the note.

CD Line Mode:

In cd line mode (with a pilot bid packet) most of the functionality of the calendar is turned off, with an FA bid packet (because they don't have hard cd lines) the calendar will operate exactly as it does in regular line mode. The following is for pilot bid packets only: When a cd line is selected from either the results window or scratchpad, the calendar automatically loads all of the trips that make up the cd line. Trips cannot be added, moved, or deleted from the calendar, only selected, allowing you to see the trip's DSL in the trip display window. Trips can be printed and notes can be added to the calendar just as they are in Reg Line Mode.

SAW Mode:

Saw mode is only available after the bid results have been loaded, which is done by selecting "Load Bid Results" from the "Special" menu. You will be asked to provide both the regular line result files as well as the cd line results and if applicable the IOE results. Even if your only interested in cd line info or regular line info, iBid requires all of the information be read in.

In Saw mode the calendar is unlocked even for cd lines; trips can be moved, deleted, etc. Nothing is saved however, reselecting a cd line (or regular line) will reset the calendar to it's previous state. The calendar also changes its protections in SAW mode instead of 28 in 7

and 11 hrs in domicile it protects against 30 in 7 and 10 hrs. The Saw mode also enables the "Show Open Time" menu item which will bring up the list of trips that weren't assigned during the bid cycle, this is about 80-90% accurate to what will actually be in open time. The open time trips are grouped by days and allow you to see if any of the trips are of interest and if it's legal for you to have them. This gives you a huge advantage in the SAW because while everyone else is bringing up the list and quickly looking through the trips while hoping their legal to pick them up, you will already have had time to look thoroughly the trips at your leisure and ensured its legality before the SAW opens so you can be submitting your request.

Carry in trips will appear in the SAW mode but only when your line number is selected in the results or scratchpad window, the line number is set in the preferences.

Totals:

In all calendar mode the stats of the calendar appear at the bottom of the window and include: number of days off, number of trips, max and min line value, block time, credit time, T.A.F.B., and in cd line mode, estimated pay.

Last Months Schedule / Carry-In Trips:

In order for iBid to determine 28 in 7 and 1 in 7 issues that might happen at the beginning of the month, it's necessary to fill in scheduling information about the last week of the previous month. The "Previous Month" dialog pictured below allows you to enter your schedule quickly and easily, without the need to type in each leg and also allows you to enter any carry-in trip you might have.

The "Previous Month" dialog box contains the following elements:

- Checkbox: The current month has a Carry-In trip
- Date selector: Enter the day your carry-in trip Ends on: Nov 1
- Calendar grid:

Oct 26	Oct 27	Oct 28	Oct 29	Oct 30	Oct 31	Nov 1
X	X	1200	800	1215	2200	
		2000	1600	1531		800
- "This Day" dropdown menu: Ends a Trip
- "Daily Trip Info" section:
 - Rpt: 1215 Rls: 1531
 - Layover: 0 Block: 607 Duty: 901 Credit: 607
- Buttons: Clear All, Cancel, OK

Previous Month Dialog

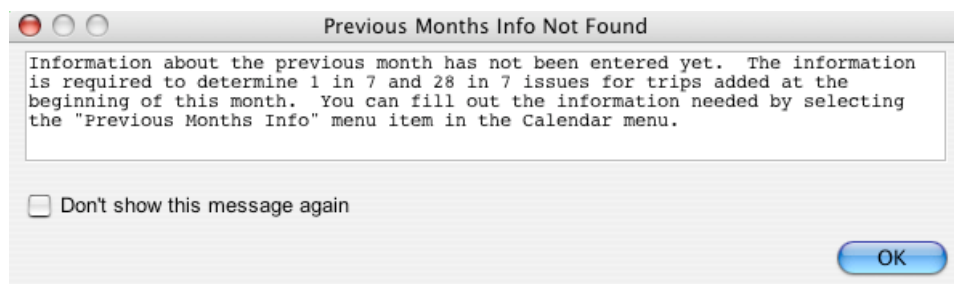
The dialog has a list of calendar days, for each day you select what kind of day it is from the pull down menu ex: day off, begins a trip, nothing after a cd, one day trip, etc. The menu changes based on what has been entered in the previous day, this helps to avoid errors as it

anticipates what the next day would be. For example you would not be in the middle of a trip one day and have the next day be a day off, the previous day should be set to “end trip”.

The easiest way to use the dialog is to begin at the top, if you have a carry-in trip for the month, select the check box and set the last day of the your carry in trip in the pull down boxes that become activate, that will adjust the numbering in the calendar days. Once you’ve finished or if you don’t have a carry-in, select each calendar day in turn, starting at the left, by clicking on it. Then choose the type of day it is, and assuming it’s not a day off, enter the information requested below. The information is patterned to match the total line for each day on a trip DSL, if you don’t have a copy of the trip you can bring it up in Epic, then enter the information in the boxes as it appears on the DSL. Each day that has no information entered will become a day off. As pictured we have selected the last day of a 3 day trip, the last day of a trip (or the only day of a one day) obviously doesn’t have any layover time, just enter 0 for that. The dialog works best when filling in the calendar from left to right, but any previous day can be changed, nothing is set in stone. If you ever want to start over a “Clear All” button is provided if you wish to erase everything.

Once the information is filled in and you click “OK” the carry trip, if you have one, will be entered into the calendar. The totals at the bottom will show the value of the carry in, and if you click on the trip the artificially created DSL (created based on the information provided in the carry in dialog) will appear in the trip display window. Carry-in trips cannot be dragged, for obvious reasons, but if double clicked they provide a short cut to bring up the Previous Month dialog, alternatively you can select “Previous Month’s Info” from the Calendar menu. Carry-in trips are not supported when the calendar is in CD Line mode, any previously entered carry in will not appear in the calendar when in that mode.

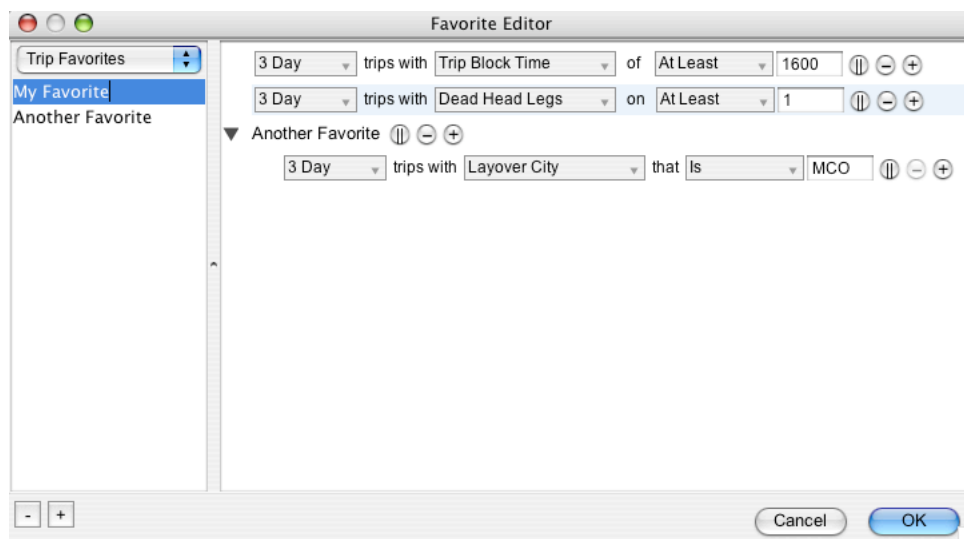
Because iBid cannot provide you with any of the trip protections near the beginning of the month without your scheduling information being entered in the dialog, every time you load a month that doesn’t have the dialog filled out iBid will present you with the warning pictured below, the dialog can be set not to be displayed in the preferences.



Warning Dialog

Favorites:

Favorites allow you to combine commonly used sentences together, including other favorites. You create favorites in the “Favorite Editor” which allows you to add, modify, and delete favorites, a favorite can also be created out of your current search criteria by selecting “Add Favorite” from the favorite menu. Favorites can be made up of as many search sentences or other favorites as you wish (including favorite inside of favorites as deep as you want to go). Selecting a favorite that’s been created from the Favorite menu will copy it into the search pane. Any modification done to a favorite in the search pane will have no effect on the saved version. This is also true when adding a favorite to another favorite; you are adding a copy, so any modification will not change the original. Here is an example of the Favorite Editor:



On the left side is where favorites are created and destroyed, as well as where you select the favorite (highlighted in blue) is being edited. On the right side are the sentences and other favorites that make up the selected favorite. You can see that we have added a copy of the other favorite “Another Favorite” to “My Favorite”, to do that we just dragged it from the left side of the screen to the right (note: you cannot drag a favorite into itself). Once on the right side it can be edited or modified, and again that will have no effect on the saved version. It is also possible to have multiple copies of the same favorite appearing in the list (we could add another copy of “Another Favorite” if we wished). Once you click OK any newly created favorites will appear in the Favorite Menu. At the top of the left hand column is a pull down to select “Trip Favorites” or “CD Favorites” the different favorites are kept separate from each other because of the different types of search sentences. When the calendar mode is changed the list of favorites in the “Favorite” menu will also change.

Menus:

The menus of iBid are pretty self explanatory, with just a few things to touch on.

About - Displays the current version of the software.

Print Calendar – Prints the current calendar (in black and white).

Preferences - Allow you to select what bid packet iBid can expect (seat and aircraft), the download directory, whether or not you wish to be warned that iBid hasn't loaded the selected months bid packet, the size of the text in the trip display window, and whether or not you wish to be warned about loading the previous months information. The download directory is the directory iBid takes you to by default when it asks you to select the PDF, Word or zip bid packet you wish to load. This saves you the time of having to navigate to a certain directory each time you wish to load a new bid packet. Sometimes the maximum block hours in 7 days changes a little (28 in 7) to 28:15 in 7 for example, this can be set in the preferences as well. As well as how iBid interoperates trip length either by how their listed in the bid packet, or by calendar day. Tooltip popup triggers can be adjusted or turned off all together, and the reference employee number for the SAW mode can be set.

Clear Calendar –Will remove all of the trips in the calendar with the exception of any carry in that has been added.

Clear All –This will clear the calendar just like the “Clear Calendar” command above will, but will also remove all trips from the scratchpad, results window, and erase all of the search sentences you've added.

Favorites – Brings up the favorites editor.

Previous Month's Info –This menu will bring up the Previous Month dialog, to allow you to fill in your scheduling information for the previous month.

Load new bid packet - This allows you to load a new bid packet. You are presented with the same dialogs as when iBid was launched, select the bid month and choose whether or not to force iBid to reload it from a PDF file. After iBid loads the new bid packet, the display will reset the calendar and all other windows, just like when changing calendar modes.

Load bid Results - Brings up a dialog allowing you to select the downloaded results files. Pilots must have both the cd Regular line results files for the results to be loaded

Show Open Time List - This is only enabled in the SAW mode, it brings up the list of trips that should appear in open time. Because it's based on trips that weren't assigned during the bid it will never include cd trips from cd lines

Read manual - Brings up this PDF document

Check for Update - iBid has the ability to self-update. It is possible for it to be updated by Solus remotely if there is a major problem discovered that would preclude iBid's use, normally however it's preferred that you choose to update or not at your discretion. Once selected "Check for Update" will compare the current version of the software with your version. If an update is available a dialog box letting you know that will appear allowing you to cancel or continue with the update. After clicking "OK", iBid will download another program that actually handles the update, this is required because it's impossible to update a currently running program. Once downloaded (its only about 10k) iBid will launch the updater and then quit; the updater will begin downloading the update, showing you the progress as it does. Once the updater has completed, you can re-launch iBid and you will be running the new version of the software.

www.solus-software.com - Takes you the solus web site.